

**Govt. of India**  
**Ministry of Water Resources, River Development & Ganga Rejuvenation**  
**Central Ground Water Board**

**Guidelines for 1<sup>st</sup> National Essay Competition on water 2015-16**

The Ministry of Water Resources, River Development & Ganga Rejuvenation has decided to conduct the 1<sup>st</sup> National Essay Competition on Water Conservation during the year 2015-16. The Essay Competition aims to make the youth aware of the need for conservation and prevention of pollution of this precious natural resource and at the same time involve their parents and society in this noble cause. Wide publicity through advertisement in the news papers, website of CGWB, Regional Offices of CGWB etc. will be given for large scale participation in the Essay Competition. The Essay Competition will be held for two categories across the country in two phases. The winners for each category will be awarded cash prizes.

**Category- I (Essay Competition for the age group of 15 to 25 years)**

**I. Essay Competition Phase-1**

1. The competition is open to all in the **age group of 15 to 25 years**. The First Phase of Essay Competition is to be initiated in all the States/UT's through advertisement in the leading newspapers and website of CGWB. All Regional Directors of CGWB would be requested to give wide publicity to the competition by soliciting participation of eligible candidates from among school/college/university students, working professionals from Govt. & NGOs, Private Companies etc.
2. Employees of Ministry of Water Resources, RD & GR and all its organizations will not be eligible for participation.
3. The topic for the Essay Competition will be **"Role of Youth in Water Management"**
4. Author will submit only one essay, otherwise it will be rejected.
5. All eligible persons will have to send one essay in either Hindi or English or the Regional language of the State through e-mail/post to the concerned Nodal Officer of CGWB. The Regional Director/ Head of Office/Officer- in-Charge of the Regional Offices/State Unit Offices of CGWB are Nodal Officers for the Essay Competition for the State/UT's under their jurisdiction. The contact details of the Nodal Officer of each State/UT is given below in Table -1.

**Table : 1**

S. No.	State/UT	Nodal Officer/Address	E mail id	Contact No.
1	Assam	Regional Director, CGWB, NER Bhujal Bhawan, (opp. ISBT.) Betkuchi, <b>Guwahati-781035</b> (Assam)	rdner-cgwb@nic.in	9864047157
2	Nagaland,			
3	Manipur			
4	Mizoram			
5	Arunachal Pradesh	Officer in Charge, CGWB, SUO Sector-B, <b>Naharlagun 791110</b> (Arunachal Pradesh)	oicnaharlagun@gmail.com	9436272935
6	Tripura	Officer in Charge, CGWB, SUO Dhaleshwar Road No. 11, <b>Agartala-799 007</b> (Tripura)	oic.cgwb.agartala@gmail.com	9432643116
7	Meghalaya	Officer in Charge, CGWB, SUO	cgwbshillong@gmail.com	9436940661

		1 Keating Road, Opposite Assam Secretariat Building, <b>Shillong-1- 793001 (Meghalaya)</b>		
8	Sikkim	Head of Office, CGWB, ER Bhujalika, C P Block-6 Sector-V, Salt Lake City, Kolkata - 700 091 (West Bengal)	rder-cgwb@nic.in	9432590353
9	West Bengal			
10	Andaman & Nicobar Islands			
11	Bihar	Regional Director, CGWB, MER 6 <sup>th</sup> & 7 <sup>th</sup> Floor, Lok Nayak Jai Prakash Bhawan, Frazer Road, Dak Banglow, Patna-800001 (Bihar)	rdmer-cgwb@nic.in	9755036012
12	Jharkhand	Officer in Charge, CGWB, SUO 30/C, Park Road, 1-B, Ashok nagar <b>Ranchi-834002 (Jharkhand)</b>	suoranchi-cgwb@nic.in	9431071535
13	Odisha	Regional Director, CGWB, SER Bhujal Bhawan NH-5, Khandagiri Bhubaneswar – 751030 (Odisha)	rdser-cgwb@nic.in	9438133084
14	Uttar Pradesh	Regional Director, CGWB, NR Bhujal Bhawan, Sector-B. Sitapur Road Yojna, Ram Ram Bank Chauraha Lucknow - 226 021 (Uttar Pradesh)	rdnr-cgwb@nic.in	8447557844
15	Uttarakhand	Head of Office, CGWB, UR 419A, Kanwali Road, Balliwala, Near Urja Bhawan Dehradun - 248 001 (Uttarakhand)	rdur-cgwb@nic.in	9458383885
16	Jammu & Kashmir	Regional Director, CGWB, NWHR 298, 299, Sashtri Nagar Jammu-180004 (Jammu & Kashmir)	rdnwhr-cgwb@nic.in	9810758178
17	Himachal Pradesh	Regional Director, CGWB, NHR Dove Cottage, Ramnagar Dharamshala, District Kangra (Himachal Pradesh)	rdnhr-cgwb@nic.in	8894293088
18	Chandigarh	Regional Director, CGWB, NWR Bhujal Bhawan Plot No.3B, Sector-27A, Chandigarh – 160019	rdnwr-cgwb@nic.in	8901183561
19	Punjab			
20	Haryana			
21	Delhi	Officer in Charge, CGWB, SUO 18/11, Jamnagar House, Mansingh Road, <b>New Delhi – 110 011</b>	oicnd-cgwb@nic.in	9868866736
22	Rajasthan	Regional Director, CGWB, WR 6-A, Jhalana Doongri, Jaipur - 302 004 (Rajasthan)	rdwr-cgwb@nic.in	9414044747
23	Gujarat	Regional Director, CGWB, WCR Swami Narain College Building Shah Alam Tolnaka, Geeta Mandir Road, Ahmedabad - 380022 (Gujarat)	rdwcr-cgwb@nic.in	9427001995
24	Daman & Diu			
25	Dadra & Nagar Haveli			
26	Maharashtra	Regional Director, CGWB, CR N.S. Building, Civil Lines, Opp. VCA Ground Nagpur – 440001	rdcr-cgwb@nic.in	8806207910

		(Maharashtra)		
27	Madhya Pradesh	Regional Director, CGWB, NCR Block -1, 4 <sup>th</sup> Floor, Paryawas Bhawan Arera Hills, Jail Road Bhopal - 462011 (Madhya Pradesh)	rdncr-cgwb@nic.in	9424439299
28	Chhattisgarh	Regional Director, CGWB, NCCR Reena Apartment, 2 <sup>nd</sup> Floor, NH -43, Dhamtari Road Pachpedi Naka, Raipur- 492001 (Chhattisgarh)	rdnccr-cgwb@nic.in	9993097180
29	Andhra Pradesh	Regional Director, CGWB, SR Bhujal Bhawan, GSI Post, Bundlaguda, Hyderabad – 500068	rdsr-cgwb@nic.in	9440894612
30	Telangana			
31	Tamilnadu	Head of Office, CGWB, SECR E-1,C-Block, Rajaji Bhavan, Besant Nagar, Chennai -600 090 (Tamil Nadu)	rdsecr-cgwb@nic.in	9444334477
32	Puducherry			
33	Karnataka	Regional Director, CGWB, SWR 07 <sup>th</sup> cross, 27 <sup>th</sup> Main, HSR Layout, Sector-1, Bengaluru – 560 102 (Karnataka)	rdswr-cgwb@nic.in	9480216468
34	Goa			
35	Kerala	Regional Director, CGWB, KR Kedaram Kesavadasapuram, Thiruvananthapuram-695004 (Kerala)	rdkr-cgwb@nic.in	9400418660
36	Lakshadweep			

6. The essay is to be submitted in the respective State of his/her present stay to the respective Nodal Officer only. Else it would be rejected.
7. Details of the participant including candidate name, date of birth, father's/mother's name, profession (student, working etc.), name/address of educational institution/work place, communication address, telephone/mobile number(s), E-mail ID etc., are to be furnished along with the essay.
8. Each essay should not exceed 1500 words.
9. All the participants should submit/attach a coloured passport size photo alongwith their essay.
10. Manuscripts of the Essay can also be scanned and sent to the concerned Nodal Officer through e mail.
11. Last date for receipt of entries by the Nodal Officers would be **12.03.2016**. **Essay submitted after the last date either by e mail or by post shall not be considered.**
12. Entries not fulfilling the above criteria would be rejected.

### Essay Competition Phase- II (selection of prize winners in each State/UT)

1. The Nodal Officers for States/UTs as mentioned in above table 1 would appoint a panel of Jury to evaluate the essays received. The jury will select ten best essays out of all the essays received in the respective State/UT. The authors of these best ten essays would be called in person for competing in the Phase -II of the Essay Competition, which will be held in each Regional offices and/or State Unit offices as given in the above Table -1.
2. The decision of the Jury would be final and binding for selection of the best 10 Essays.
3. Essay Competition Phase II is proposed to be organized on **17.03.2016**.
4. The Essay Competition will be conducted in English, Hindi and Regional languages.
5. All the selected ten authors will bring their proof of age like certificate for class 10<sup>th</sup>, Aadhar Card, Driving license, Voter ID Card or some other such authentic document.
6. Paper and pen for writing of the Essay Competition will be provided by the Nodal Officer.

7. Topic/theme for the Phase- II essay writing will be decided by committee constituted by the competent authority. Topic/Theme for the Essay Competition will be disclosed at the venue. However, it would be related to issues pertaining to water.
8. All the 10 participants should submit latest coloured passport size photo to the respective Nodal Officer.
9. All ten participants would be paid to and fro rail fare by sleeper class /Bus on production of proof of journey undertaken in the entitled class **within the respective State only**.
10. Arrangements for stay (food and lodging) will be made by the participants themselves. A lump sum amount of Rs. 1000/- would be paid to each participant appearing for the Phase -II contest towards food, lodging, local transport and incidental charges.
11. Arrangements for lunch, tea etc., would be made on the day of the competition at the venue by the respective Nodal Officers.
12. Participants would report at the competition venue on the date and time on their own.
13. All participants are to report at the competition venue at least one hour before the start of competition for completing the registration formalities.
14. The Essay Competition would commence at 10.30 hours and would be for 90 minutes duration (one hour thirty minutes). The competition would end at 12.00 hours.
15. All the ten authors will be given participation certificate for the Phase- II Essay Competition.
16. Out of ten authors appearing for Phase -II Competition, a panel of Jury will select best 3 authors from each State/UT.
17. The jury would select 60 best essays from the total number of essays received from each State/UT and these would be considered for the prizes as given in the Table - 2 below:

Table-2

First prize	10 Nos.	Rs 50000 each
Second prize	10 Nos.	Rs 25000 each
Third prize	10 Nos.	Rs 15000 each
Consolation prize	30 Nos.	Rs 10000 each

18. The decision of the Jury for selection of prize winners would be final and binding.

### Category - II (Technical Papers on water issues)

1. Technical papers on water issues will be invited by wide publicity through news papers, CGWB web site, approaching Academic Institutions, Research Institutes, Govt. Organizations, NGOs, etc.
2. There is no age bar for contesting in this category.
3. The themes for Technical Papers are as follows:
  - i) **Climate Change and Impact on Water Resources**
  - ii) **Water Issues Including Pollution and Management Strategies in India.**
4. Employees of Ministry of Water Resources, RD & GR and all its organizations will not be eligible.
5. Author will submit only one technical paper, otherwise it will be rejected.
6. **All eligible authors will have to send one essay in either Hindi or English languages only.**
7. The authors will have to submit the Technical papers to the Central Ground Water Authority **through e-mail only(cgwa@nic.in)**. Last date for receiving papers will be **12<sup>th</sup> March, 2016**. Technical papers submitted after the last date shall not be considered.
8. All the selected authors will submit their proof of identity like certificate for class 10<sup>th</sup>, Aadhar Card, Driving license, Voter ID Card or some other such authentic document by e mail along with technical paper.

9. All the participants should attach a coloured passport size photo alongwith their technical paper.
10. A panel of jury will be constituted by the CGWB for evaluating the Technical papers.
11. The Prize winners will be communicated through e-mail.
12. The participants would provide a photocopy of passbook having details of their bank account along with one cancelled cheque for e-transfer of prize money.
13. Winners will be awarded certificate of merit in addition to the prize money.
14. Five first prizes @ Rs. 1,00,000/- each and five second prizes @ Rs. 75,000/- each would be awarded to the winners.
  
15. All technical papers shall be submitted in the format given below:
  1. Use MS-Word for typing the Paper in A4 size paper. Use Microsoft (\*.doc/docx)
  2. Margins - Left, top, bottom and right – 25 mm, Gutter – 0 mm
  3. Spacing - Single line spacing
  4. Font Type - Times New Roman
  5. Font Size ♦ 14 for the Title (Bold, All caps) ♦ 12 for the Author's Name(s) (Bold, First letter cap) ♦ 12 for Designation & affiliation ♦ 12 for the caption of Figures & Tables ♦ 11 for Abstract heading (Bold, All caps) ♦ 11 for Abstract text ♦ 12 for text & headings ♦ Main headings: Bold, All caps ♦ Subheadings: Bold, First letter cap ♦ Lower level headings: Italics, First letter cap ♦ 11 for Reference heading & Reference text.
  6. Rules for Title Page ♦ Title: All Caps, bold and centered ♦ Author: Leave one line blank between the title of the paper & Author's name(s). Leave two lines blank between the author(s) affiliation(s) & abstract. Affiliation should consist of the designation & name of organization, mobile No. & email address (centered). ♦ Abstract: Heading Centered & bold, all caps. Text justified. Abstract should be < 300 words. After abstract leave one line blank.
  7. Headings ♦ Left justified bold. Leave one line blank before & after heading. Each paragraph should be separated by one blank line. All text should be justified typed in single column on one side of paper.
  8. Maximum length ♦ 8 pages including figures & tables.