

Government of India
Ministry of Water Resources
Central Ground Water Board
Southern Region, Bhujal Bhawan,
GSI Post, Bandlaguda
Hyderabad-500068

Applications are invited for recruitment to the post of Assistant Store Keeper –Temporary but likely to continue under General Central Service Group-C, Non-Gazetted, Non-Ministerial, post from the candidates who fulfill the prescribed criteria.

Sl No	Name of Post	Pay Band and Grade Pay/or Pay Scale	Number of Posts	Age Limit	Educational & Other Qualifications required
1	Assistant Store Keeper	Pay Band-1 Rs.5200-20200 plus Grade Pay Rs.1900/-	03 (UR-1) (SC-1) (ST-1)	Between 18 to 27 years (Relaxable upto 40 years for govt. servants of General Category and 45 years for SC & ST Category)	12 th Pass from a recognized Board or equivalent, possessing knowledge of Hindi and three years experience in maintaining store accounts.

Note: Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not for the closing date prescribed for those in Assam, Meghalaya, Mizoram, Manipur, Nagaland, Arunachal Pradesh, Sikkim, Ladakh Division of J&K State, Lahaul and Spiti Division and Pangti Sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).

Interested candidates who fulfill the above requirements and are willing to serve **any where in India** may apply by post (through proper channel, if already in Govt. service) to the Regional Director, Central Ground Water Board, Southern Region, GSI Post, Bandlaguda, Hyderabad-500 068 in PRESCRIBED APPLICATION FORMAT. **Last date for receipt of applications is 30 days from the date of publication of advertisement in Employment News.** Where the stipulate date happen to be holiday or closed day, the working day immediately following the closed day or holiday should be deemed to be the stipulated date for receipt of last date of application. The envelope containing the Application should be marked as **“Application for the post of Assistant Store Keeper in Central Ground Water Board”**.

Applications, which are incomplete/illegible/unsigned/not supported with required documents, received after the due date **will be out rightly rejected**. Mere fulfilling the minimum prescribed qualifications and experience will not vest any right in a candidate for being called for the interview. A screening committee will scrutinize all the applications received for the posts and only short-listed candidates will be called for interview. The decision of the screening committee will be final and no correspondence on the decision of the Committee will be entertained in this regard. The exact date and time for interview will be communicated to the short listed candidates separately. The Department will not be responsible for postal delay in receipt of application. Candidates already employed in Central/State PSU should submit their applications through proper channel with “No Objection Certificate” from the employer.

FORMAT OF APPLICATION

Affix
passport
size
photo

Advertisement No & date:

1	Application for the post of	
2	Full Name (IN BLOCK LETTER)	
3	Father's name	
4	Date of Birth	
5	Sex	
6	Nationality	
7	Category (General/OBC/SC/ST)	
8	Permanent Address	
9	Correspondence Address	
10	i) Educational Qualifications	
	ii) Experience	
11	Knowledge in Hindi (Yes/No)	
12	Employment Exchange Registration No., Date and pace of Registration	
13	Whether ready to work anywhere in India (write yes or no)	
14	List of enclosures (Attested copies of all testimonials should be enclosed) a) Educational qualifications b) Proof of date of birth c) Caste certificate (if applicable) d) Employment Exchange Registration card e) Experience certificate f) Any other details	

DECLARATION

I solemnly declare that all the statements made in the application by me in this form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect or ineligibility being detected at any stage, my candidature or appointment may be cancelled or terminated without any notice.

Date:

Place:

(Signature of Applicant)