

संख्या:14-10/2022/वैज्ञानिक स्थापना- 6628

भारत सरकार / Government of India
जल शक्ति मंत्रालय/ Ministry of Jal Shakti
जल संसाधन, नदी विकास और गंगा संरक्षण विभाग,
Department of Water Resources RD and GR,
केन्द्रीय भूमि जल बोर्ड / Central Ground Water Board
भूजल भवन एन.एच.-IV / Bhujal Bhawan, NH-IV,
फरीदाबाद-121001 / Faridabad-121001

दिनांक/ Dated:

कार्यालय आदेश संख्या: 419 वर्ष 2023

25 OCT 2023

With the approval of Chairman, CGWB, Sh. Anurag Khanna, Regional Director will look after the work of Regional Director, NWR, Chandigarh and the additional Charge of Member (North & West) at CGWB, CHQ, Faridabad till further orders.

इंद्र 25/10/23
(इंदु त्रिपाठी)

प्रशासनिक अधिकारी

वितरण (Distribution):-

1. Officers concerned.
2. PS to Joint Secretary (Admin), Ministry of Jal Shakti, Department of Water Resources, RD & GR, Shram Shakti Bhawan, New Delhi
3. TS to Joint Secretary(Admin), Ministry of Jal Shakti, Department of Water Resources, RD & GR, Shram Shakti Bhawan, New Delhi.
4. The Under Secretary (GWE/GW), Ministry of Jal Shakti, Department of Water Resources, RD & GR, Shram Shakti Bhawan, New Delhi.
5. All Regional Directors, CGWB.
6. All Officers In-charge, CGWB, SUO.
7. All Executive Engineer, CGWB, Division Offices.
8. The Drawing & Disbursing Officer, CGWB, NWR, Chandigarh.
9. The Finance and Account Officer, CGWB, CHQ, Faridabad.
10. The Pay & Accounts Officer, CGWB, NH IV, Faridabad.
11. T.S. to Chairman, CGWB, Faridabad.
12. T.S. to Member (HQ / North & West / South / East / CGWA), CGWB, Faridabad / New Delhi.
13. The SE (MM / OP), CGWB, CHQ, Faridabad.
14. The Web Admin. CGWB, CHQ, Faridabad with the request to upload the above order in Official website of CGWB.
15. All Sectional Heads, CGWB, CHQ, Faridabad.
16. P. S to Chairman, CGWB, CHQ, Faridabad.
17. Sr. PS/.PS/P.A. to Member (HQ / North & West/South/East/CGWA), CGWB, Faridabad/New Delhi.
18. Sr.PS to Director (Administration), CGWB, CHQ, Faridabad.
19. Office Order file.
20. Guard file.

F.No.A-50013/369/2023-Admn
Government of India
Ministry of Jal Shakti
Department of Water Resources, River Development & Ganga Rejuvenation
(Administration Section)

Shram Shakti Bhawan, Rafi Marg
New Delhi, the 20th October, 2023

OFFICE MEMORANDUM

Subject: Strict compliance of Administration Section's instructions – regarding.

The undersigned is directed to refer to the above-mentioned subject and to state that it has come to the notice of the Administration that there have been instances where the orders and instructions issued by the Administration Section are not being duly followed in true spirit within the Department. Such instances include, but is not limited to, personnel rotations, documentation procedures, and resource allocation.

2. Furthermore, the Officers for whom transfer orders have been issued by the competent authority are not reporting to their respective new place of posting within the stipulated time frame. Additionally, instances have arisen where controlling officers are not relieving their subordinates to assume their new assignments, thereby disregarding explicit instructions from the competent authority.

3. In view of such non-compliance, all personnel are hereby directed to diligently follow any and all orders, instructions, and guidelines provided by the Administration Section. Officers who have recently been transferred and have not yet reported to their new place of posting are directed to do so immediately. The respective branch heads are to ensure that their respective subordinates strictly comply with the directives issued by the Administration Section. They are expected to supervise the implementation process and report any issues or challenges faced in executing the instructions promptly.

4. Non-compliance with the Administration Section's instructions will be taken seriously. Appropriate measures may be taken, including disciplinary action, if it is found that an officer has consistently failed to follow directives.

5. It is believed that all concerned officers and staff members will take this directive seriously and demonstrate full compliance with the orders issued by the Administration Section. Adherence to such instructions and cooperation from all officers are imperative for fostering a culture of efficiency and effectiveness within the Department.


(Raju)

Under Secretary to the Govt. of India

Tel.No.23738126

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To

1. All Officers/Staff/Divisions/ Sections/ Units of the D/o Water Resources, RD & GR.
2. All Organizations under DoWR, RD and GR.
3. NIC Cell – for uploading on the Intranet.

राजू / RAJU
अवर सचिव / Under Secretary
जल शक्ति मंत्रालय / Ministry of Jal Shakti
Department of Water Resources, River Development
and Ganga Rejuvenation
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi-110001