भारत सरकार Government of India जल शक्ति मंत्रालय Ministry of Jal Shakti जल संसाधन,नदी विकास और गंगा संरक्षण विभाग Department of Water Resources, RD & GR केंद्रीय भूमि जल बोर्ड, भूजल भवन Central Ground Water Board, Bhujal Bhawan ए.न. ए.च. - 4, फ़रीदाबाद - 121001 NH IV, Faridabad - 121 001

<u>सं0/No. 4-71/2024-(15546)-अभि0अनु0 -5352</u>

<u>दिनांक / Dated: 12.12.2024</u> 1 2 DEC 2024

CIRCULAR

In view of the fact that several instances of delay beyond acceptable time-limits in following matters have come into cognizance, the time limits in these matters are hereby prescribed for strict adherence by all the HOOs, as follows :

- i) Submission of proposal for grant of financial upgradation under MACPS, to every eligible employee should be submitted to CHQ within 01(One) month of his/her being eligible for the same.
- ii) The pay-fixation etc., as admissible in r/o all employees, who have been granted promotion or financial upgradation under MACPS, should be effected within one month of issuance of CHQ's order for the same, to avoid cropping up of issues related to delay in exercise of 'pay-fixation option'.

2. Further, it is also informed that a meeting in VC mode, on the subject matter under the Chairmanship of Director (Admn.) is scheduled to held on 18.12.2024 AM in Video Conference mode through the following weblink:

VIDEO CALL LINK: https://meet.google.com/eqq-mxpx-nix

- **3.** All HOOs are requested to make it convenient to attend the meeting.
- **4.** This issues with the approval of the Competent Authority.

Administrative Officer

Distribution:

- 1. All Regional Director, CGWB for information.
- 2. All Executive Engineer, CGWB for compliance.
- 3. All OICs, SUO CGWB for compliance.
- 4. The Pay & Account Officer, CGWB, CHQ, Faridabad.
- 5. PS to Chairman, CGWB, CHQ, Faridabad.
- 6. PS to Director (Admn.), CGWB, Faridabad.
- 7. Web-site admin CGWB CHQ Faridabad.
- 8. Notice Board.
- 9. Office Order File.
- 10. Guard File.