

19 3 JAN 2025

No.E- 5/2/2024(15885) Engg.Estt. -166

Dated :

C I R C U L A R

Sub: Poor attendance in Mandatory Trainings conducted by RGI-Raipur - reg.

The Competent Authority has taken into cognizance and has viewed seriously the fact that Officers/Officials of CGWB nominated for their Mandatory/ Induction-level Trainings are not being relieved by their concerned Heads of Offices to attend the trainings, due to which not only the expenditure incurred on organizing of the such trainings goes waste but unwarranted delays in convening of meetings of DPCs/DCCs also occurs frequently.

2. In view of above, all Head of Offices are hereby advised to mandatorily relieve all officers/officials nominated by the CHQ-Faridabad or RGI-Raipur, to attend any training organised by the RGI-Raipur, subject to the exceptions allowed with due approval of the Competent Authority at CGWB, CHQ-Faridabad, failing which an action, as deemed fit, will be taken against the defaulting Head of Office or the officer/official who voluntarily skips such training, as the case may be.

3. This issues with approval of the Competent Authority.



(Anil Sharma)
Administrative Officer

Distribution:

1. All Regional Director/ Executive Engineer/ OIC SUO, CGWB for compliance.
2. Administrative Officer (HQ) CGWB-CHQ, Faridabad.
3. PS to Chairman, CGWB, Faridabad.
4. PA/PS to All Member CGWB.
5. PS to Director (Admn), CGWB, Faridabad.
6. All Sections CGWB CHQ Faridabad.
7. The Website administrator, CGWB, Faridabad.
8. Notice Board.
9. Circular file.
10. Guard file.